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27 AUG 1969

Mr. Bannerman via [REDACTED] and Mr. Coffey

25X1A

Attached is the mid-1969 quarterly report by the Records Management Board for your review and forwarding to Col. White.

The records purge is now one year old, having been announced by Col. White at the meeting of Deputies on 11 July 1968. This report and its attachments cites the 5,000 cu. ft. purged this quarter but details the progress of the year and its 18,000 cu. ft. total. Further it indicates the new deposits of almost 14,000 feet left a net space gain of 4,000 feet for the year.

Activities other than purging that impact on the storage problem are reported. Several new Microfilming studies are underway. No new proposals are included as the Board was awaiting response to their earlier recommendations.

I suggest the report be forwarded and that recent exchanges on the subject make necessary little more than a brief transmittal.

25X1A
[REDACTED]

Attachment:

DDS/SSS/RAB/ [REDACTED] 25X1A pr (22 August 1969)

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Remarks: Here is the completed package on the Board's report. This includes copies for all and your transmittal note plus one for DDS to Col. White. Concerning your question on the Records Center's 2,737 foot contribution. We could not separate "exclusive" purge action from scheduled actions frequently neglected in the past. So all disposal this year is purge action. Then after all Directorates reported we still had an unclaimed balance purged. So we found this usually resulted from increased Records Center purge actions such as repackaging, sorting, relocating, etc., so we credited them too. FOLD HERE TO RETURN TO SENDER			
NAME, ADDRESS AND PHONE NO.		DATE	
[REDACTED] Chairman, Rec. Mgt. Board		22 Aug 69	
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COMMENT		FILE	RETURN
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<p>Remarks: The attached Records Management Board quarterly report shows another 5,000 cu. ft. purged. You announced the purge at the Deputies' meeting of 11 July 1968, and so the Board's report details the year's total purge of 18,000 cu. ft. and a net gain of 4,000 cu. ft. of space. Other activities are reported.</p> <p>We have started the papers for the Army engineering survey on the feasibility of shelving [REDACTED]. A team from Security, Logistics, and Records is to study possible storage facilities at [REDACTED] during September. The Board members are studying microfilming. [REDACTED] has completed a three-month study of the Records program and we are working on his recommendations too.</p>			
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FROM: NAME, ADDRESS AND PHONE NO.			DATE
R. L. Bannerman			
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ORIGINAL DOCUMENT MISSING PAGE(S):

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